**2024 Herban Renewal Grant Application**

*The Memphis Herb Society is offering Herban Renewal grants of up to $250 to be awarded to non-profit organizations for projects using herbs for the purpose of beautification, health, and education.  Award may be given to one applicant or may be divided among several at the discretion of the selection committee.*

**Applicants:**  Grant applicants may include schools, communities, not-for-profit organizations, and any other entity that supports the MHS mission in the Greater Memphis area.

**Applicant Information:**

* **Organization Name:**
* **Person(s) submitting proposal**(whowill be responsible for the project and follow-up of the project)**:**
  + **Name:**
  + **Address:**
  + **Telephone #:**
  + **E-mail:**

**Grant Proposals:**  Applicants should review the MHS mission statement (see above) and write a proposal of a project that embodies our mission. Please include the following information:

1.    Scope of the project and how it supports the HSN mission statement.

2.    Impact of the project:

·       What impact will the project have on the community?

·       How many people will it help?

·       How long in time will the project and its impact last?

3.    Methodology:

·       Who will be involved in implementing the project, including diversity of community involvement?

·       How do you plan to complete the project?

·       Where will the work be done?

·       What facilities and equipment are available?

4.    Project timeline:  Include dates and milestones of the proposed project.

*5.*    Budget:  Prepare a detailed list of all anticipated costs.

**Deadlines & Dates:**

1.    Application proposals must be received on or before March 28, 2024. Application may be submitted either in person at our January or February monthly meeting or sent electronically to [herbanrenewal1@gmail.com](mailto:herbanrenewal1@gmail.com).

2.    Upon receipt of the application, MHS will confirm via return email.

3.    Announcement of grant recipient(s) will be made by April 25, 2024.

4.    Grant recipient(s) must agree to submit a progress report by October 24, 2024 to the grant committee and give a brief presentation at one of our Fall meetings.

5.    Chosen applicants agree to allow MHS to publicize their project details on our website and in any appropriate media.

**Required Report Data**

1.    Before and after photos of project space, people, etc.

2.    Details of how the project was started and developed, people involved, impact to date.

3.    How the grant funds were used (identify items in original plan).

**Grant recipient(s) will receive a one-year membership in the Memphis Herb Society.**